

## YOUTH COUNCIL – DRAFT ACTION PLAN – SEPTEMBER 2011 – SEPTEMBER 2012

Action	Cost	By whom/When
Draft Action Plan and Paper with Member Development Programme for Cabinet Approval	-	Cabinet 8 Sept 11 TM/HA
Member / officer visits to Village Colleges to inform young people of role of the Council, what councillors do, and to encourage uptake by young people to establish a Shadow Youth Council	Members' travel expenses	Throughout Sept and Oct 11 Members, HA/TM
Seek fifteen nominated volunteers from Village Colleges, the Youth Bus Forum and via South Cambs Magazine to form Shadow Youth Council	-	Oct/Nov 11 – TM
Draft Terms of Reference for Shadow Youth Council to provide clarity for role and remit and term of office	-	Nov/Dec11 – TM
Article about Shadow Youth Council and opportunities for involvement, Winter 2011 edition <i>South Cambs magazine</i>	-	Draft copy Sep 11, delivery Dec 11 – TM / HA / EP
Shadow Youth Council in place January 2012 to over see establishment of fully elected Youth Council	-	January 12 – TM
Induction and training for Shadow Youth Council Members	-	Jan/Feb 12 – TM/HA/HR / Member Development T&F Group
Shadow Youth Council to establish Youth Council Constitution with support from SCDC Members and Officers and to include appropriate Portfolios for Youth Councillors, accountability, reporting lines, identification of resource requirements, etc. A review of progress to be put in place for April 2012.	-	Mar/Apr 12 – TM/HA/Member Development T&F Group
Shadow Youth Council to oversee election process via <i>South Cambs magazine</i> , SCDC Website and Facebook	-	May/June 12 – TM
Fully elected Youth Council established by September 2012	-	Sept 12 TM/HA